



DEPARTMENT OF HEALTH & HUMAN SERVICES

Health Care Financing Administration

MAY 1 2000

Center for Medicaid and State Operations
Family and Children's Health Programs Group
Division of Integrated Health Systems
7500 Security Boulevard
Baltimore, MD 21244-1850

Stan Rosenstein
Acting Deputy Director
Medical Care Services
Department of Health Services
714/744 P Street
P.O. Box 942732
Sacramento, California 94234-7320

Dear Mr. Rosenstein:

I have been talking with Janet Olsen-Coyle and George Babcock regarding their concerns on the time frames for which quarterly reports are due for your Section 1115 Family Planning, Access, Care and Treatment (Family PACT) Program, as specified in the Special Terms and Conditions.

After discussing this with them, we have agreed to modify the time frames to bring them into accordance with calendar quarters and the State's financial reporting for the Medi-Cal Program. Specifically, this will affect the quarterly narrative progress reports and reporting on the HCFA-64 and supporting forms.

To accomplish this, the first quarterly narrative progress report of the demonstration will be extended by one month and subsequent reports will reflect calendar quarters. Regarding those items to be reported on the HCFA-64 and supporting forms, December will have to be reported as the only month in the first quarter report. The second quarter will then be January, February and March with the third quarter being April, May and June, and the fourth quarter will be July, August and September. October and November will be reported in a new fiscal year for the **HCFA-64** and supporting forms, but will still be in your demonstration year 01. December would then be reported by itself again, and during each year of the demonstration, as the only month in the subsequent demonstration year for the first quarter. If your financial staff has questions regarding the reporting periods, we can set up a conference call with our financial staff to walk them through the process or answer any questions they may have.

Due to an internal reorganization, Joyce Jordan will be assuming the project officer role for HCFA's Central Office, as of May 4. Joyce can be reached at (410) 786- 5936. I have enjoyed working with you and your staff on this project and wish you continued success.

Sincerely,

Kathleen M. Farrell